

## JURY SERVICE INFORMATION SHEET

Congratulations on being selected for jury service in Carroll County! Your service is essential to the administration of justice, and participation is greatly appreciated by the judges, attorneys, and parties. The constitutional right to a jury trial is critical to our judicial system, and jurors are a crucial part of the process. Serving as a juror is not only an obligation, but a right and privilege. Thank you for serving.

Respectfully,  
Sarah Bradberry, Circuit Court Clerk

A Judge, Foreperson, and Clerk will be available to answer any questions you have concerning your service when you appear for jury service. However, you may also find the information below helpful. Please contact the Carroll County Circuit Court Office with questions or concerns: 731-986-1931.

**Eligibility:** A person is only eligible for jury service if he or she is at least 18 years of age, is a citizen of the United States, has been a resident of Carroll County for at least 12 months, has not served as a juror during the previous twenty-four (24) months, and has not been convicted of perjury, subornation or perjury, a felony, or any infamous offense.

**Excuse from Service:** Jurors will only be excused if serving will cause an undue or extreme physical or financial hardship. Such a hardship may be present if the juror has a mental or physical condition which causes the juror to be incapable of performing jury service, or if the juror would: (a) be required to abandon a person under such juror's personal care or supervision due to the impossibility of obtaining an appropriate substitute caregiver during the period of participation in the jury pool or on the jury; (b) incur costs that would have a substantial adverse impact on the payment of the juror's necessary daily living expenses or on those for whom such juror provides the principle means of support; (c) suffer physical hardship that would result in illness or disease; or (d) be deprived of compensation due to the fact that the prospective juror works out-of-state and the out-of-state employer is unwilling to compensate the juror, or that the prospective juror is employed by an employer who is not required to compensate jurors and declines to do so voluntarily. An undue or extreme physical or financial hardship does not exist solely based on the fact that a juror will be required to be absent from the juror's place of employment. If you wish to assert such a hardship, explain the nature of the hardship and enclose an affidavit, income tax returns, medical statement from a licensed physician, proof of dependency or guardianship, or any other documentation which may be relevant to your request. Please include this information with your juror qualification form. Failure to provide satisfactory documentation may result in the denial of your request.

**Directions to the Court House:** 99 Court Square, Huntingdon TN 38344

**Length of Service:** Your term is a minimum of four months in length. You will not be required to be at the courthouse each day, but will merely call a recording, 731-986-1933, to see if you are needed. A texting service is also available. In order to receive text notification text CARROLLJURY to 43506.

**Attire:** Jurors must be dressed appropriately while in the courthouse. Although the Judge will determine whether jurors' attire is appropriate, jurors should not wear shorts, short skirts, sagging pants, see-

through or suggestive clothing, visible undergarments (including undershirt and tank tops), flip flops, house shoes, bandanas, headbands, hats/caps, or clothing with inappropriate or offensive advertisements or slogans.

**Prohibited Items:** Jurors may not bring drugs, alcohol, or weapons into the courthouse. If you require medication during your service, contact Kenneth Todd at 731-986-1920 prior to the date of your appearance.

**Permissible Items:** Jurors should listen closely when being addressed by the Judge, Foreperson, or other court personnel. However, there may be periods in which jurors are required to sit quietly and wait for the next step in the jury selection process. During those periods, jurors may read or use their cell phones.

**Compensation by Court:** Jurors will receive \$10.00 for each day's attendance. Jurors will also be reimbursed for mileage at a rate of .10 a mile.

**Employer- Compensation:** If an employer employs less than five people on a regular basis or if the juror has been employed by an employer on a temporary basis for less than six months, the employer is not required to compensate the juror during the period of jury service. All other Tennessee employers must provide a juror's usual compensation for the time the juror actually spends serving and traveling to and from jury duty. An employer has the discretion to deduct the amount of compensation the juror receives from the court. You may request a certificate of attendance when you report for jury duty if your employer requires such a certificate.

**Employer-Excused Absences:** An employer must excuse the juror from employment for each day the juror's service exceeds three hours if the juror shows the jury summons to the employer upon receipt of the summons. A juror who works the night shift or the hours immediately preceding the hours court is normally held should contact the Circuit Court Office for additional guidance.